

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, June 12, 2008 – 6:00 p.m.**

**Administration Building – Board Chambers**  
**2101 Hurley Way, Sacramento, CA 95825**

**CALL TO ORDER**

The meeting was called to order by President Trujillo. Board Members present: Clark, Granados, Lawson, Trujillo, Valley. Directors Engellenner, Goold, Jones, Kelly, absent. Staff: Fire Chief Mette, Board Clerk Tilson, Associate General Counsel Chavez.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, June 15 at 4:00 PM and Monday, June 16 at 6:00 PM on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv). A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

**CONSENT AGENDA:**

**1. Board Meeting Action Summary—May 22, 2008**

- **Board Action:**  
*Lawson/Granados—approve the Consent Agenda. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**ACTION ITEM(S):****1. Cost Recovery Policy—(Chavez)**

- The Policy Committee voted unanimously at its last meeting to move this policy to the full Board.
- The purpose of the proposed cost recovery policy allows the District to sue in Civil Court to recover its costs associated with responding to major incidents caused by either negligence or a violation of the law and allows for a case-by-case analysis to determine whether such action is feasible and cost-effective. The definitions of negligence, gross negligence, intentional conduct, and criminal conduct as causes of action were included along with the legal points of References/Citations that support this type of policy.
- The intent is to bring to the Board only clear cut cases where there is a substantial cost to the District. The Procedures for initiating an action were outlined in four steps providing a mechanism for Board direction and approval throughout the process.
- Discussion included pros and cons of who should be prosecuted; some Directors voiced support for prosecuting incidents involving Gross Negligence and Criminal Negligence but not General Negligence which is too broad reaching; opposition was voiced against a fee for service because the District is a service provider; in favor of the Board making policy but not judging each case.

Director Lawson spoke in support of the policy to enable the District to take action to deter negligent acts and protect the constituency and fire service responders.

- **Board Action:**  
*Granados/Valley—amend the policy by deleting Definition No. 1 for Negligence ROLL CALL: Clark, Granados, Valley, AYE. Lawson, Trujillo, NO. Directors Engellenner, Goold, Jones, Kelly, absent. Motion died for lack of a majority vote of five.*
- **Board Action:**  
General consensus to refer the Cost Recovery Policy back to the Policy Committee to address the expressed concerns.

**2. Resolution No. 47-08—Authorize Purchase of Real Property at 4411 Niobe Circle, Rancho Cordova—(Chavez)**

- Staff recommended adoption of the Resolution to purchase the property for \$349,000 and authorize the Fire Chief or his designee to sign all legal documents on behalf of the District.
- **Board Action:**  
*Granados/Clark—adopt the Resolution. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**3. Resolution No. 48-08 – Grant Signatory Authorization – Kids’ Plates Organization—(Lynch)**

- In December 2007, the Community Services Division applied for a grant in the amount of \$3,000 to be used for the purchase of life jackets for children. The grant was awarded in February of 2008 and the life jackets were purchased in children and infant sizes as per the agreement with the Kids’ Plates organization.
- The District is in the final stages of submitting the paperwork for reimbursement from Kids’ Plates of the \$3,000 expended on life jackets and a Board resolution is required authorizing the District to enter into and execute an agreement with the Kids’ Plates organization
- Thanked Public Education Technician Jill Conner who spearheaded the grant application from start to finish.
- Staff recommended adoption of the Resolution.
- **Board Action:**  
*Granados/Lawson—adopt the Resolution. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*
- In response to Board President Trujillo, Captain Lynch stated on July 4<sup>th</sup> Operation River Safe will be in full swing as well as on Labor Day. Thousands of life jackets in all sizes will be available for the day at the Sunrise Foot Bridge. Life jackets can be returned to collection bins at Goethe Park or a Sacramento Metro Fire station. A loaner program is also available seven days a week at six Metro fire stations near the American River for use in other areas. Encouraged the public to take advantage of the program.

**4. Resolution No. 49-08 – Establish 2008/2009 Reserve Account Fund 212F for Other Post Employment Benefits (OPEB) Funds—(Sponable)**

- A Resolution establishing a separate 2008/2009 Reserve Account Fund 212F designated to address GASB 45 Other Post Employment Benefits (OPEB) by allocating funds from the Fund Balance Unreserved in the amount of \$100,000.
- Director Valley stated this item was discussed previously at the Finance Committee meeting and the Board workshop.
- Staff recommended adoption of the Resolution.
- **Board Action:**  
*Valley/Clark—adopt the Resolution. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**5. Revised Pension Funding Bonds, Early Payoff -- Board Policy No. 156.01—(Sponable)**

- Board Policy No. 156.01 provides for the Pension Funding Bonds that finance the unfunded liability for the PERS and SCERS retirement plans, Series 2004. Currently the District is putting aside \$2.4 million annually. Based upon review by Lehman Brothers and our Financial Analyst, it is apparent that \$1.7 million would suffice with an increase of 1% each year as shown on the chart presented. The excess funds will then be applied to the Other Post Employment Benefits (OPEB), another unfunded liability.
- Director Granados stated the Finance Committee supported the revised policy at its last meeting.
- Staff recommended adoption of revised Board Policy No. 156.01
- **Board Action:**  
*Granados/Lawson—adopt the Policy. ROLL CALL: Clark, Granados, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Jones, Kelly, absent. Motion carried.*

**PRESENTATION ITEMS(S):** None.

**PRESIDENT'S REPORT—(Trujillo)**

- Attended the Wilma Dyer memorial on May 31 with Fire Chief Mette and Director Clark. It was a nice event.

**FIRE CHIEF'S REPORT—(Mette)**

- Detailed three major fire incidents:

June 5 – fire destroyed Nails Depot at 6960 65<sup>th</sup> Street, Florin. Three firefighters narrowly escaped injury or death when the roof collapsed.

June 9 – Carmichael home destroyed with damage to nine additional homes.

June 10 – wildfire on Jackson Highway east of Bradshaw Road consumed 6,400 acres. The fire fighting effort included Sacramento area mutual aid response from Sacramento City Fire, Cosumnes Fire, Wilton Fire, Herald Fire, West Sacramento Fire, and Folsom Fire. Cal Fire was called in early in the incident, with five strike teams also being requested through Region 4 of O.E.S. Over 200 fire personnel were involved to bring the wildfire under control.

Captain Steve Eggiman was seriously burned but is recovering at the UC Davis Burn Center.

- Attended the Wilma Dyer memorial service and presented the Resolution from the Board.

The sign on Fire Station 116 is in the process of being changed to the Ernest and Wilma Dyer Fire Station with the addition of her name.

- Attended the Office of Homeland Security Conference two weeks ago.
- Introduced the new Grant Writer, Larry Davis, formerly with Homeland Security.
- Assisted Supervisor Roger Dickinson with the life jacket ordinance effective June 10 requiring any child 12 years or under to wear a life jacket in or near the American River. It is now law on all waterways in Sacramento County. The ordinance was spearheaded by Metro Fire Captain Christian Pebbles and Sacramento City Fire Captain Jim Doucette.
- Reported on the various strike team deployments to the Chico Hamilton Fire.

- Reported on a phone call received from Bob Massie commending fire personnel who responded to a call at his residence on June 2, 2008, for their professionalism and the manner in which he was treated during his wait at Mercy San Juan. Fire personnel included Captain Chris Siler, Engineer Kevin Henry, Firefighter Troy Solorzano; Firefighter/Paramedics John Schanzenbach, David Bartley, Scott Robbins, and Scott Perryman.

Director Lawson personally thanked the crew for taking care of Mr. Massie who is a real supporter of Metro Fire.

- Captain Jeff Lynch played two news media video clips of the 65<sup>th</sup> Street incident and the 6,400 acre Jackson Highway grass fire demonstrating the perils of firefighting.

- **SUPPORT SERVICES DIVISION REPORT –**

Deputy Chief Jim Eastman updated the Board on the various divisions.

**Community Services –**

- Operation River Safe in action.
- May 28 – visited the Lamplighter Mobile Home Park in North Highlands – checked and installed smoke detectors.
- May 29 – second Inaugural Breakfast for Class 07-1.
- May 31 – Saturday Blight Buster in Mills Ranch East neighborhood.
- June 3–6 – attended Alliance for Innovation conference in Greenville, South Carolina with Brenda Briggs– Blight Buster presentation with City of Rancho Cordova was well received.
- June 9 – deadline for Fire Camp 2008 applications, over 100 received.

**Development Projects –**

Station 29 continues to be on schedule with no problems at this time.

**Facilities Division –**

- Janitorial Service Request for Bid for a multi-year contract. District Facilities open for a walk through on June 16 – bids due on the 18th.
- Concrete vendor replaced the front door ramp at Station 106. Remodel project complete pending final inspection.
- Final set of Turn-out lockers installed at Station 22.

**Fire Prevention –**

- Attended the NFPA Conference last week in Las Vegas.
- 1,200 initial weed abatement letters sent. Follow-up required on 200 second notices.
- Evacuation drill conducted at a Watt Avenue facility.
- Fireworks booth training video completed and sent to fire stations. Sales begin on June 28. Approximately 237 booths, 8 public displays.
- Assisted with the Jackson Road fire incident.
- Gratitude extended to Diane Dunlap in Mapping for assistance with the maps for the Jackson Fire Incident.

**Fleet –**

- Last Type III Grass Rig went into service at Station 63.
- Participated at the Jackson Fire – two service trucks with mechanics. Also additional staff for Equipment Demobilization Tuesday night and all day Wednesday at Sheldon High School.

**Logistics –**

- Assisted with the Jackson Fire.
- Engraving 150– VHF and 270– 800 MHz radios and batteries.
- Gratitude extended to members of the CERT Team that participated in the Jackson Fire Incident.

**Information Technology –**

- 800 MHz Portables – in process of engraving followed by programming for distribution.
- VHF Portables – programmed and awaiting engraving for distribution.
- Windows XP almost complete for Phase I.
- InForum Gold in process of upgrade.

**Community Emergency Response Team (CERT) Request –**

- Completed.

**GENERAL COUNSEL’S REPORT—(Chavez)**

- Relative to the Form 700, Conflict of Interest, State law requires that the District review its list of employees and job description every two years. Meeting on June 25 with representatives of the Fair Political Practices Commission (FPPC) with the various job descriptions to determine which positions will be required to fill out the form. A legal document will then be drafted for the Fire Chief to sign and forwarded to the FPPC.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Trujillo)**

- Next Meeting: TBD

**Communications Center Delegate—(Valley)**

- At the May 27<sup>th</sup> meeting, ratified the Petition for Recognition of Teamster Local 856, replacing Local 522 as representative.
- Next Meeting: June 24, 2008 – 10:30 PM

**California Fire & Rescue Training Authority—(Kelly)**

- Next Meeting: July 16, 2008 – 9:00 AM  
Location: Metro Fire Training Conference Room  
4427 Dudley Blvd., McClellan

**Finance Committee—(Granados)**

- Reviewed the Preliminary budget and the OPEB change at today's meeting.
- Next meeting: July 10, 2008 – 5:00 PM

**Policy Committee—(Lawson)**

- Next meeting: June 26, 2008 – 5:00 PM

**BOARD MEMBER QUESTIONS AND COMMENTS:****Board Members:**

- Thanked staff for their reports.

**Lawson:**

- Extended wishes for a speedy recovery and prayers go out to the firefighters injured in the fires.
- Personal public service announcement to be safe and not negligent during the summer.
- Director Kelly and he spoke independently as Board Directors at the City Council meeting last week concerning the rotational closure of Sacramento City Fire Stations. He read into the record a letter dated June 12, 2008, sent to Mayor Fargo and Sacramento City Council Members opposing the City's proposal of rotating fire station closures. The proposed station closures would increase the number of Metro Fire responses into the City and impact the response to calls in our own jurisdiction.



Captain Pat Monahan, Vice President of Firefighters Local 522, thanked Directors Lawson and Kelly for authoring the letter and the Board for addressing this situation. Reducing the coverage is not the answer and would have a significant impact on all of our operations. Multiple fire members are at the Sacramento City Council meeting tonight to find out what decision is reached.

**Granados:**

- Supported the letter opposing the proposed City brownouts. Need to avoid an impact on our level of service.
- Thanked Chief Brown, Captains Teague and Stoddard for their participation in the Regional Haz Mat drill held at his facility.
- Captain Steve Eggiman is a long-time acquaintance. Hoping to visit him this evening or on the weekend as he recovers.
- Everyone needs to be prepared for the fire season. Pay close attention to fireworks and exercise extreme conscientiousness this 4<sup>th</sup> of July.

**Valley:**

- Sad to see a Metro firefighter injured. The way some buildings were previously constructed, we need to keep up with our inspections to protect our firefighters. Hopefully we will get a report on measures that can prevent these injuries.

**Clark:**

- Prayed for the safety of the firefighters. Commended the personnel for their bravery in performing a dangerous job.
- Thoughts and prayers go out for the speedy recovery of Captain Eggiman.

**Lawson:**

- As a United Way staff person, the Burn Institute is recognized as a certified non profit and does a lot of things in the community. When we are in the process of giving to the community, please remember the Burn Institute.

**Trujillo:**

- Prayers and sympathy go out to the two families of the Cal Fire firefighters that were injured in the fire and to Captain Steve Eggiman.
- Thanked Public Information Officer, Captain Lynch, for the outstanding video film clips.
- Commended Public Education Technician, Jill Conner, who does a tremendous job with Community Services. Glad she works for us.
- Thanked Mike McKenna for his tremendous service as the past Safety Officer. He worked with him on several issues regarding personal protective equipment and was assured that the firefighters have the best. He called because he was concerned with the burns on Steve Eggiman's hands and was informed that Captain Mike Teague is now the Safety Officer. He expressed total confidence that the men and women in this fire service have the best equipment.

**PUBLIC COMMENT:****Monahan:**

- Thanked the Board for their comments and support of Captain Steve Eggiman. He is a very competent firefighter but the job is inherently dangerous.
- Thanked Fire Chief Mette for his full support and Safety Captain Teague. Going through the process to determine if there are any changes that should be made.

**ADJOURNMENT** – The meeting adjourned at 8:07 p.m.

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Ray Trujillo, President

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Gregory A. Granados, Secretary

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Charlotte Tilson, Clerk of the Board